

DOC CONSTRUCTION GROUP LLC

EMPLOYMENT APPLICATION

DOC Construction Group LLC is an Equal Opportunity Employer.

APPLICANT INFORMATION

Full Name

Address

City

State

ZIP

Phone

Email

Position Applying For

Date Available to Start

Desired Hourly Pay \$

Are you legally authorized to work in the United States?

☐ Yes

☐ No

Are you at least 18 years old?

☐ Yes

☐ No

Do you have reliable transportation to and from different job sites?

☐ Yes

☐ No

CONSTRUCTION EXPERIENCE

1. How many years of construction experience do you have?

2. What types of construction work have you performed? Check all that apply.

☐ General Labor

☐ Painting

☐ Drywall

☐ Carpentry

☐ Concrete

☐ Demolition

☐ Roofing

☐ Flooring

☐ Framing

☐ Doors/Hardware

☐ Electrical

☐ Plumbing

☐ HVAC

☐ Equipment Operation

☐ Site Work

☐ Other

Other:

3. What type of construction work are you strongest at?

4. What construction tools and equipment can you safely operate?

5. Do you have any current certifications or licenses? Check all that apply.

- | | | |
|---|--|-----------------------------------|
| ☐ OSHA 10 | ☐ OSHA 30 | ☐ Forklift |
| ☐ Aerial/Scissor Lift | ☐ First Aid/CPR | ☐ CDL |
| ☐ Equipment Operator Certification | ☐ Trade License | ☐ None |

Other:

6. Have you worked on any of the following projects?

- | | |
|---|---|
| ☐ Commercial Construction | ☐ Residential Construction |
| ☐ Multifamily Housing | ☐ Public Housing |
| ☐ Government Projects | ☐ Federal Projects |
| ☐ Prevailing-Wage Projects | ☐ Davis-Bacon Projects |

7. Are you able to read construction plans, drawings, specifications, or scopes of work?

- ☐ Yes ☐ Some Experience ☐ No

Please explain your experience:

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WORK HISTORY

MOST RECENT EMPLOYER

Company

Supervisor

Phone

Position

Dates Employed - From

To

Starting Pay \$

Ending Pay \$

Main Responsibilities

Reason for Leaving

May we contact this employer?

☐ Yes

☐ No

PREVIOUS EMPLOYER

Company

Supervisor

Phone

Position

Dates Employed - From

To

Main Responsibilities

Reason for Leaving

DOC CONSTRUCTION GROUP LLC

RELIABILITY & JOB-SITE REQUIREMENTS

8. Construction projects may require early morning start times. Are you able to report to work consistently and on time?

☐ Yes

☐ No

9. Are you willing to travel to different job sites as required?

☐ Yes

☐ No

10. Are you willing to work outdoors in varying weather conditions?

☐ Yes

☐ No

11. Are you willing to follow all company and job-site safety requirements, including required PPE?

☐ Yes

☐ No

12. Are you willing to participate in safety meetings/toolbox talks?

☐ Yes

☐ No

13. Are you willing to follow company requirements for timekeeping, daily sign-in/sign-out and job-site documentation?

☐ Yes

☐ No

INTERVIEW QUESTIONS

14. Tell us about your construction experience and the type of projects you have worked on.

15. Tell us about your most recent construction job and your responsibilities.

16. If you are assigned a construction task you have never performed before, what would you do?

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INTERVIEW QUESTIONS & REFERENCES

17. What would you do if you saw another employee performing work in an unsafe manner?

18. Describe a difficult construction project or job-site problem you encountered and how you handled it.

19. Why do you want to work for DOC Construction Group LLC?

20. Why should DOC Construction Group LLC hire you?

PROFESSIONAL REFERENCES

Reference #1

Name

Company/Relationship

Phone

Reference #2

Name

Company/Relationship

Phone

DOC CONSTRUCTION GROUP LLC

CERTIFICATION & COMPANY USE

APPLICANT CERTIFICATION

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that providing false, misleading, or materially incomplete information may affect my eligibility for employment or, if employed, may result in disciplinary action up to and including termination, subject to applicable law. I understand that completing this application does not create an employment contract or guarantee employment with DOC Construction Group LLC. I authorize DOC Construction Group LLC to verify employment-related information and contact the references and previous employers I have authorized, subject to applicable law.

Applicant Signature (type full name)

Date

FOR COMPANY USE ONLY

Interviewer

Interview Date

Applicant Evaluation - select one rating per category:

Construction Experience

☐ 1☐ 2☐ 3☐ 4☐ 5

Trade Skills

☐ 1☐ 2☐ 3☐ 4☐ 5

Safety Knowledge

☐ 1☐ 2☐ 3☐ 4☐ 5

Communication

☐ 1☐ 2☐ 3☐ 4☐ 5

Reliability/Work History

☐ 1☐ 2☐ 3☐ 4☐ 5

Overall Rating (out of 25)

Hiring Decision

☐ Recommend for Hire

☐ Second Interview

☐ Skills Test Required

☐ Reference Check Required

☐ Do Not Hire

Proposed Position

Proposed Pay \$

Proposed Start Date

Interviewer Comments

Interviewer Signature (type full name)

Date